

Punjab State e-Governance Society

**O/o Directorate of Governance Reforms & Public Grievances, Punjab
D-241, Industrial Area, Phase-8B, Sector 74, Mohali- Phone - 0172-2994838**

Recruitment Notice

1. Punjab State e-Governance Society (PSeGS) under the aegis of Department of Governance Reforms is executing a number of core infrastructure projects and other large scale transformational projects, pertaining to implementation of information technology and e-Governance. Applications are invited from the eligible candidates for filling the following positions purely on contract basis initially for a period of 2 years which may be extended on a year to year basis, depending upon the performance of the appointee and the requirement of PSeGS:

SN	Name of the Post	Cadre	No. of vacancies	Gross monthly remuneration (in Rs.)
1.	Manager	Technical	2	65,000
		Human Resources	1	65,000
		Finance	1	65,000
2.	Deputy Manager	Technical	4	40,000
3.	District IT Manager (DITM)	Technical	5	40,000
4.	Assistant District IT Manager (ADITM)	Technical	5	35,000
5.	Assistant Manager	Technical	4	35,000
		Finance	1	35,000
Total			23	

2. Eligibility and Educational qualifications required for the above said posts are as under:

S N	Name of the post	Essential Qualification/Eligibility	Minimum Relevant Experience	Specialization
1	Manager (Technical)	B.E. / B. Tech. / B. Sc in (IT / Computer Science / Electronics) / B.C.A from a recognized university or institution with minimum 50% in aggregate. Candidates with MBA / PGDM / PGDBM / PGP in Management shall be preferred.	6 Years	In the field of Information Technology
2	Deputy Manager (Technical)		3 Years	
3	District IT Manager		3 Years	
4	Assistant District IT Manager		2 Years	
5	Assistant Manager (Technical)		2 Years	
6	Manager (Human Resources)	B.B.A / PGDM / PGDBM in HR from a recognized university or institution with minimum 50% in aggregate.	6 Years	In the field of Human Resources & Personnel Management
7	Manager (Finance)	B.B.A / B.Com / PGDM / PGDBM in Finance or PSAS or CA from a recognized university or institution with minimum 50% in aggregate.	6 Years	In the field of Finance
8	Assistant Manager (Finance)		2 Years	

Note:- Working knowledge of the Punjabi Language is essential in all cases.

3. Category wise bifurcation of the posts is as under:-

Sr. No.	Name of post	Vacant Posts	General	SC	Ex-Serviceman	BC	Sports Person
1	Manager – Technical (2) – Finance (1) – HR (1)	4	2	2 (1 Backlog)	-	-	-
2	Deputy Manager (Technical)	4	3	1	-	-	-
3	District IT Manager	5	1 (General EWS)	-	1	2 (1 Backlog)	1
4	Assistant District IT Manager	5	-	2 (1 Backlog)	2	-	1
5	Assistant Manager – Technical (4) – Finance (1)	5	3	2	-	-	-
		23	9	7	3	2	2

Note:- Further bifurcation shall be adhered to as per the roster.

4. Age Criteria is as under: -

- Maximum age - 37 years as on 01.01.2024
- For SC/BC category – 5 years relaxation over and above the General Category as per circular no.10972-4WGI-65/3205 dated 16.02.1966 and Circular no.2/116/78-8001 dated 24.01.1979 shall be applicable.
- Age relaxation equal to the length of Military Service will be given to the Ex-servicemen. A further relaxation of 3 years may also to be provided to the Ex-servicemen. (As per notification no. No. G.S.R.11/Const./Arts. 309,234 and 318/82, dated 02.02.1982)

5. Application Fees are as under:

SN	Category	Fees detail
1	General/Sports	Rs. 1000/-
2	SC/BC/EWS	Rs. 250/-
3	Ex-Servicemen & Dependent	Rs. 200/-

The applications to the advertised posts shall be made online w.e.f. 16.09.2024 through the recruitment portal <https://psegs.pbrectt.in/>. The requisite fees will be applicable as per the above-mentioned table. Applications sent by any other mode will not be accepted/ considered and will be summarily rejected without intimation to the sender. The application submission is mandatory to be completed on or before 06.10.2024 by 11:59 PM.

6. Important instructions for candidates:-

- Only eligible candidates will be intimate to participate in the selection process (**Annexure-A**). Intimation in this regard will be uploaded on the application portal & website: <https://dgrpg.punjab.gov.in/>. The applicants may, therefore, go through all the terms and conditions carefully before applying for the post. The onus of checking the portal & website regularly shall be on the applicant.
- A candidate can apply for more than one position, if eligible.
- Applications without the proof of deposit of fee (non-refundable) and / or not reflecting in the PSeGS account are liable to be rejected summarily without any intimation. Incomplete/ineligible

- applications are also liable for rejection without intimation.
- d. A copy of the admit card on prescribed format along with Id proof shall be required on the day of the test.
 - e. For candidates having CGPA instead of percentage, of the qualifying examination, CGPA to percentage conversion formula should be provided while submitting the application form.
 - f. For determining candidature, eligibility and selection criteria, the decision of the PSeGS shall be binding and mere application does not entitle a candidate the right to participate in the final selection process.
 - g. Only the candidates who will score 40% marks or above in the written test, shall be called to appear for further evaluation process and interview. Any candidate found to be lacking the basic qualifying criteria can be disqualified at any stage. No communication for rejection of candidature shall be issued. The decision of the CEO, PSeGS in this regard shall be binding and final.
 - h. PSeGS reserves the right to defer, cancel or postpone the selection process at any time without assigning any reasons.

CEO, PSeGS

Annexure-A

S N	Selection Stage	Weightage (%)
1.	Written Test-50 questions in 60 minutes (2 marks for each question, No negative marking)	60
2.	Marks based on additional relevant experience: For each completed year of additional (over and above the required relevant experience) 1 marks would be awarded subject to maximum of 10 marks	10
3.	Marks based on relevant experience in Govt. of Punjab: For each completed year of relevant experience in any organization of Government of Punjab, 1 marks would be awarded subject to maximum of 5 marks	5
4.	Marks based on relevant experience in Other State Government: For each completed year of relevant experience in any organization of Centre / State Government, 1 marks would be awarded subject to maximum of 5 marks	5
5.	Oral Technical Evaluation	10
6.	Final Interview	10
	Total	100