

**Government of Punjab  
Department of Home Affairs & Justice**

To

1. All the Administrative Secretaries
2. The Director General of Police, Punjab
3. All the Divisional Commissioners and the Deputy Commissioners in the State
4. All the Zonal IGPs, Commissioners of Police, DIGs and SSPs in the State

No.SS/ACSH/2020/286

Dated: Chandigarh, the 04.04.2020.

Sub: **4<sup>th</sup> Addendum to the consolidated guidelines of the Ministry of Home Affairs, Government of India on lockdown.**

Ministry of Home Affairs, Government of India has, vide its letter dated 03.04.2020 (copy enclosed), issued 4<sup>th</sup> addendum exempting the following items from lockdown restrictions:-

- 4(n) : Shops of agriculture machinery, its spare parts(including supply chain) and repairs to remain open.
- 4(o): Shops for truck repairs on highways, preferably at fuel pumps.
- 5(f) Tea industry, including plantation with maximum of 50% workers.

The amended consolidated guidelines are enclosed for ready reference.

*Darshan Chandra*  
**Additional Chief Secretary(Home)**  
04.04.2020

CC: Secretary Home

4 Addendum

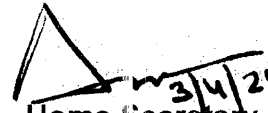
No.40-3/2020-DM-I(A)  
Government of India  
Ministry of Home Affairs

North Block, New Delhi-110001  
Dated 3<sup>rd</sup> April, 2020

ACSN

ORDER

In continuation of Ministry of Home Affairs's Order No 40-3/2020-DM-I(A) dated 24<sup>th</sup> March, 25<sup>th</sup> March, 27<sup>th</sup> March and 2<sup>nd</sup> April, 2020 and in exercise of the powers, conferred under Section 10(2)(I) of the Disaster Management Act, the undersigned, in his capacity as Chairperson, National Executive Committee, hereby issues the 4th Addendum to guidelines, as Annexed to the said Orders issued to Ministries / Departments of Government of India, State/Union Territory Governments and State / Union Territory Authorities with the directions for their strict implementation.

  
3/4/2020  
Home Secretary

To

1. The Secretaries of Ministries /Departments of Government of India
2. The Chief Secretaries/Administrators of States/Union Territories  
**As per list attached**

**Copy to:**

- i) All members of the National Executive Committee.
- ii) Member Secretary, National Disaster Management Authority.

**No. 40-3/2020-DM-I(A)**  
**Government of India**  
**Ministry of Home Affairs**

**Subject : 4<sup>th</sup> Addendum to the Consolidated Guidelines annexed to the Ministry of Home Affairs Order No.40-3/2020-DM-I(A) dated 24.03.2020**

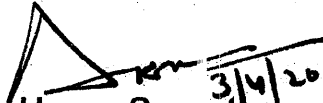
**A. Addition of sub-clause (n) and (o) in exception to clause 4**

- ✓ (n) Shops of agriculture machinery, its spare parts (including its supply chain) and repairs to remain open.
- ✓ (o) Shops for truck repairs on highways, preferably at fuel pumps.

**B. Addition of sub-clause (f) in exception to clause 5**

- ✓ (f) Tea industry, including plantation with maximum of 50% workers.

**Note: As specified in the lockdown measures, social distancing and proper hygiene practices must be ensured in each of the above activities as well as the activities permitted by earlier orders. It will be the responsibility of the head of the organisation/establishment to ensure compliance of such norms. The district authorities will ensure strict enforcement.**

  
3/4/2020  
Home Secretary

**Consolidated Guidelines on the measures to be taken by Ministries/ Departments of Government of India, State/Union Territory Governments and State/ Union Territory Authorities for containment of COVID-19 Epidemic in the Country, as notified by Ministry of Home Affairs on 24.03.2020 and further modified on 25.03.2020 and 27.03.2020.**

1. Offices of the Government of India, its Autonomous/ Subordinate Offices and Public Corporations shall remain closed.

Exceptions:

- a. Defence, central armed police forces.
- b. Treasury (including, Pay & Accounts Offices, Financial Advisers and field offices of the Controller General of Accounts, **with bare minimum staff**),
- c. Public utilities (including petroleum, CNG, LPG, PNG), power generation and transmission units, post offices.
- d. Disaster management and Early Warning Agencies
- e. National Informatics Centre.
- f. Customs clearance at ports/airports/land border, GSTN; and MCA 21 Registry **with bare minimum staff**.
- g. Reserve Bank of India and RBI regulated financial markets and entities like NPCI, CCIL, payment system operators and standalone primary dealers **with bare minimum staff**.

2. Offices of the State/ Union Territory Governments, their Autonomous Bodies, Corporations, etc. shall remain closed.

Exceptions:

- a. Police, home guards, civil defence, fire and emergency services, disaster management, and prisons.
- b. District administration and Treasury (including field offices of the Accountant General with bare minimum staff)
- c. Electricity, water, sanitation.
- d. Municipal bodies—Only staff required for essential services like sanitation, personnel related to water supply etc.
- e. Resident Commissioner of States, in New Delhi with bare minimum staff, for coordinating Covid-19 related activities and internal kitchens operations.
- f. Forest offices :Staff/ workers required to operate and maintain zoo, nurseries, wildlife, firefighting in forests, watering plantations, patrolling and their necessary transport movement.
- g. Social Welfare Department, with bare minimum staff, for operations of Homes for children/ disables/ senior citizens/ destitute/ women /widows; Observation homes; pensions, *Anganwadis*.
- h. Agencies engaged in procurement of agriculture products, including MSP operations.
- i. 'Mandis' operated by the Agriculture Produce Market Committee or as notified by the State Government, *FPOs, Cooperatives*.

*The above offices (Sl. No 1 & 2) should work with minimum number of employees. All other offices may continue to work-from-home only.*

3. Hospitals, Veterinary Hospitals and all related medical establishments, including their manufacturing and distribution units, both in public and private sector, such as dispensaries, chemist, Pharmacies (including Jan Aushadhi Kendra) and medical equipment shops, laboratories, Pharmaceutical research labs, clinics, nursing homes, ambulance etc. will continue to remain functional. The transportation for all medical personnel, nurses, para-medical staff, other hospital support services be permitted, *Ayush hospitals, Individual hospitals and Telemedicine's*

4. Commercial and private establishments shall be closed down.

Exceptions:

- a. Shops, including ration shops (under PDS), dealing with food, groceries, fruits and vegetables, dairy and milk booths, meat and fish, animal fodder, fertilizers, seeds and pesticides. However, district authorities may encourage and facilitate home delivery to minimize the movement of individuals outside their homes.
- b. Banks, insurance offices, and ATMs including IT vendors for banking operations; Banking Correspondent and ATM operation and cash management agencies.
- c. Print and electronic media.
- d. Telecommunications, internet services, broadcasting and cable services. IT and IT enabled Services only (for essential services) and as far as possible to work from home.
- e. Delivery of all essential goods including food, pharmaceuticals, medical equipment through E-commerce.
- f. Petrol pumps, LPG, Petroleum and gas retail and storage outlets.
- g. Power generation, transmission and distribution units and services.
- h. Capital and debt market services as notified by the Securities and Exchange Board of India.
- i. Cold storage and warehousing services.
- j. Private security services.
- k. Data and call centers **for Government activities only.**
- l. Farming operations by farmers and farm workers in the field.
- m. 'Custom Hiring Centres (CHC)' related to farm machinery.
- n. *Shops of agriculture machinery, its spare parts (including its supply chain) and repairs to remain open.*
- o. *Shops of trucks repair on highways preferably at fuel stations*  
All other establishments may work from- home only.

5. Industrial Establishments will remain closed.

Exceptions:

- a. Manufacturing units of essential goods, *Ayush drugs*, including drugs, pharmaceutical, medical devices, their raw materials & intermediates.

- b. Production units, which require continuous process, after obtaining required permission from the State Government.
  - c. Coal and mineral production, transportation, supply of explosives and activities incidental to mining operations.
  - d. Manufacturing units of packaging material for food items, drugs, pharmaceutical and medical devices, *including Ayush drugs*.
  - e. Manufacturing and packaging units of Fertilizers, Pesticides and Seeds.
  - f. *Tea industry, including plantation with maximum of 50% workers*
6. All transport services – air, rail, roadways – will remain suspended.  
Exceptions:
- a. Transportation for essential goods only.
  - b. Fire, law and order and emergency services.
  - c. Operations of Railways, Airports and Seaports for cargo movement, relief and evacuation and their related operational organisations.
  - d. Inter-state movement of goods/ cargo for inland and exports.
  - e. Cross land border movement of essential goods including petroleum products and LPG, food products, medical supplies.
  - f. Intra and inter-state movement of harvesting and sowing related machines like combined harvester and other agriculture/horticulture implements.
  - g. *Transit arrangement for foreign nationals.*
7. Hospitality Services to remain suspended  
Exceptions:
- a. Hotels, home-stays, lodges and motels, which are accommodating tourists and persons stranded due to lockdown, medical and emergency staff, air and sea crew.
  - b. Establishments used/ earmarked for quarantine facilities.
8. All educational, training, research, coaching institutions etc. shall remain closed.
9. All places of worship shall be closed for public. No religious congregations will be permitted, without any exception.
10. All social/ political/ sports/ entertainment/ academic/ cultural/ religious functions / gatherings shall be barred.
11. In case of funerals, congregation of not more than twenty persons will be permitted.
12. All persons who have arrived into India after 15.02.2020, and all such persons who have been directed by health care personnel to remain under strict home/ institutional quarantine for a period as decided by local Health Authorities, failing which they will be liable to legal action under Sec. 188 of the IPC.
- Exceptions:
- a. *Release of quarantined persons, who have arrived in India after 15/2/2020, after expiry of their quarantine period and being tested COVID-19 negative.*

13. Wherever exceptions to above containment measures have been allowed, the organisations/employers must ensure necessary precautions against COVID-19 virus, as well as social distance measures, as advised by the Health Department from time to time.
14. In order to implement these containment measures, the District Magistrate will deploy Executive Magistrates as Incident Commanders in the respective local jurisdictions. The Incident Commander will be responsible for the overall implementation of these measures in their respective jurisdictions. All other line department officials in the specified area will work under the directions of such incident commander. The Incident Commander will issue passes for enabling essential movements as explained.
15. All enforcing authorities to note that these strict restrictions fundamentally relate to movement of people, but not to that of essential goods.
16. The Incident Commanders will in particular ensure that all efforts for mobilization of resources, workers and material for augmentation and expansion of hospital infrastructure shall continue without any hindrance.
17. Any person violating these containment measures will be liable to be proceeded against as per the provisions of Section 51 to 60 of the Disaster Management Act, 2005, besides legal action under Sec. 188 of the IPC.