

Tender Document
for
Supply of Laptops to PSeGS

Reference: STT/PSeGS/2013/01



Punjab State e-Governance Society
In O/o Department of Governance Reforms
SCO 193-195, Sector 34-A, Chandigarh

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1. Data Sheet:

S. No	Information	Details
1.	Tender No.	<i>STT/PSeGS/2013/01</i>
2.	Tender validity period	60 days from the opening of tender.
3.	Last date (deadline) for submission of tender	11th September upto 2.00 PM
4.	Opening of tender	11th September at 3.00 PM
5.	Contact Detail for any general query and address at which the tender to be submitted:	Sh. Kalwarn Singh Assistant Manager (EG) Punjab State e-Governance Society, Department of Governance Reforms, SCO 193-195, Sector 34-A, Chandigarh - 160022 Tel: (0172) – 2661808 (Ext: 137) Fax: (0172) - 2666265 Email: edistrictpunjab@punjab.gov.in

2. Quantity of Laptop (s):

➤ 20 Nos.

3. Technical Specification:

Features	Specifications
Processor	Intel Pentium or AMD APU; Dual Core Processor; min 2.0 GHz
Chipset	Latest Generation compatible chipset to the supplied CPU
System Memory	System Memory 2GB Up to 8GB supported, 1333MHz Dual Channel DDR3,2 DIMM slots
Graphics	Integrated Graphics
Hard Drive	Primary Storage Options320GB 7200RPM SATA Hard Drive (Parks & protects HDD against system drops)
Optical Drive	Optical Drive 8X or above DVD+/-RW with double-layer DVD+/-R write capability
Display	Display15.0" High Definition Wide LED Anti-Glare Display (1366x 768)
Audio/Visual	SRS Premium Sound™ Integrated stereo speakers Integrated microphone (dual microphone array when equipped with optional HD webcam) Stereo headphone/line out /Stereo microphone in Optional 720p HD webcam
Communications	Gigabit Ethernet network; WWAN 3G supported(optional)
Integrated Wireless	Wireless LAN: 802.11b/g/n and Bluetooth (BT V3.0)
Keyboard	Spill-resistant keyboard (minimum 86 keys) with bi-lingual keys (English and local language of the State (i.e. Punjabi)) compliant to Enhanced Inscript Keyboard based on Unicode version 6.0 or later."
Pointing Device	Touchpad with gestures support, on/off button with LED indicator, two-way scroll, two pick buttons
Battery	Battery Options 6-cell (47WHr) Lithium Ion battery integrated with optional long life cycle battery

Features	Specifications
Interfaces /Ports	Media Card Reader - One (1) VGA - One(1) HDMI- One(1) Stereo microphone in - One(1) Stereo headphone/line out -One(1) Power connector -One(1) RJ-45/Ethernet -One(1) USB 2.0- three (3) LED status indicators- Nine(9)
Operating System	Preloaded Windows(R) 7 Professional SP1 (English) or above with updates / patches over the period of 3 Years
Office suite	Latest Version of MS office Professional available at the time of Supply.
Anti-virus	Preloaded (licensed version of Antivirus with 3 years validity)
Drivers for different Operating systems	Drivers should be freely available on OEM's web site and should be supplied in media along with PC

4. Other Terms & Conditions:

- i. The quotation should be addressed to Member Secretary, Punjab State eGovernance Society, Punjab Chandigarh.
- ii. The quotations should be accompanied by an EMD of amount Rs. 20,000/- (twenty thousand only) in the form of D.D. drawn in favor of Punjab State eGovernance Society, Payable at Chandigarh.
- iii. The price quoted should be firm and F.O.R. Punjab State e-Governance Society (PSeGS), O/o Directorate of Governance Reforms, SCO-193-195, 2nd Floor, Sector-34A, Chandigarh – 160022.
- iv. Quantity indicated is tentative and is subject to change.
- v. The quotation/offer should be submitted on or before last date of submission in the sealed envelope. The envelope should be superscripted as “Quotation for LAPTOP” and should bear the tender reference number and due date on the top.
- vi. Quotations received after the due date will not be considered.
- vii. Quotations will not be accepted by Fax, Email or any such electronic data transfer form.
- viii. Customs Duty, Excise Duty, Sales Tax, C & F, Packing & Forwarding, Insurance, Transportation, Octroi, Installation, etc. charges should be separately mentioned. Discount, if any, should also be mentioned. Total price of the goods should also be mentioned and should be inclusive of all taxes, duties, charges, etc. applicable.
- ix. Delivery should be made within 15 days of placing the order. Delivery Location should be Punjab State e-Governance Society (PSeGS), O/o Directorate of Governance Reforms, SCO-193-195, 2nd Floor, Sector-34A, Chandigarh – 160022.
- x. The Laptop should be quoted along with a warranty period of minimum ‘three years’ from the date of successful installation and should be with onsite warranty at Chandigarh atleast.
- xi. Validity of the quotation should be mentioned. Normally quotations should be valid for at least 60 days from the date of opening of the quotation.
- xii. The bidding firm must have a valid Sales Tax Registration Number.
- xiii. Technical literature / brochure should accompany the quotation.
- xiv. Manufacturing license or authorized Distributor / Principal or Dealer Certificate copy should be enclosed.

- xv. OEM items if any, should be supplied in the original sealed packing of the original equipment manufacturer and should be opened at Punjab State e-Governance Society in the presence of PSeGS' s representative only.
- xvi. It will be binding on the part of the successful bidder to supply the goods at the rates quoted, failing to which the EMD will be forfeited and the firm will be removed from the suppliers list and no further enquiries would be sent.
- xvii. PSeGS does not bind itself to accept the lowest or any such quotation and has the right to accept or reject whole of the quotation or a portion of the supply of laptops without assigning any reasons. No correspondence in case of rejected quotes will be entertained. Incomplete quotations are liable to be rejected.
- xviii. All questions, disputes or differences arising under and out of or in connection with the contract, if concluded, shall be referred to the sole arbitrator appointed by the member Secretary, PSeGS.

5. Payment Terms:

- i. Payment @90 % of the invoice value to the successful bidder will be made after physical verification /satisfactory installation and commissioning of the Laptop at Punjab State e-Governance Society (PSeGS), O/o Directorate of Governance Reforms, SCO-193-195, 2nd Floor, Sector-34A, Chandigarh – 160022.
- ii. The party shall have to submit a Performance Bank Guarantee (PBG) equal to 10% of the total invoice value and valid for 3 year period, within 30 days after successful installation of laptops. On receipt of the PBG, the balance 10% payment shall be released to the party.