Punjab State e-Governance Reform Society
Directorate of Governance Reforms
D241, Sector 74, Phase 8B
Industrial Area, Mohali (Punjab)

1. Applications **were** invited for the position of One Chief Technology Officer vide advertisement dated September 8th, 2019. **That detailed advertisement may be seen at http://dgrpunjab.gov.in/Home/Download/7571**

2. There are minor clarifications/ changes in the eligibility conditions for the post of Chief Technology Officer.

    i. **Fresh candidates**, who are eligible for the post of Chief Technology Officer, as per the new criteria mentioned below, may apply in the **prescribed proforma attached at the end of this document**, by 29/11/2019 till 5 PM.

    ii. The candidates who have **already applied** for the post of Chief Technology Officer should **also resubmit** their applications in the prescribed **proforma attached at the end of this document** by 29/11/2019 till 5 PM.

3. The candidates who have applied for any of the posts of Technology Experts are **not required** to submit any additional papers at this stage. If required later, they will be informed through a separate communication.

4. A candidate must create a MS Word Template, similar to the prescribed proforma attached at the end of this document, to fill in his/her information digitally. Printed, **signed** and scanned copy of that form must be sent in PDF format on the email id **dgr@punjab.gov.in** with a copy of **ctopunjab@gmail.com** by 29/11/2019 till 5 PM. Applications sent by post **will not be** entertained.

5. Only eligible candidates will be invited to participate in the selection process. Intimation in this regard will be given via emails and a notice in this regard will also be uploaded on website **www.dgrpunjab.gov.in**

QUALIFICATIONS AND EXPERIENCE

1. **ELIGIBILITY CRITERIA**
    a. **Minimum Qualification**
       The candidate must possess a bachelor's or equivalent degree in any engineering discipline
    b. **Minimum Work Experience**
       The candidate shall have the experience of working in the field of Information Technology in the Industry or Government for a minimum period of 15 years.

c. Minimum Senior Management Level Experience

The candidate shall have the experience of working at Senior Management Level i.e. at positions such as Chief Technology Officer, Chief Information Officer, Director, Vice President, Partner in the field of Information Technology for a minimum period of 5 years.

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APPLICATION FORM

Position Applied for   :   _____

Name of the Candidate   :   _____

Date of Birth (DD/MM/YYYY) :   _____

Email ID   :   _____

Mobile No.   :   _____

QUALIFICATIONS (12TH GRADE ONWARDS)						
Sr. No	Qualification (e.g. 12th, BE/ BTech/ MTech/ MBA etc.)	Specialization (e.g. CSE/ IT/ ECE/ Marketing / Finance etc.)	Name of the Engineering/ Management College	Name of the University	Year of Passing	%age / Grade

BRIEF DESCRIPTION OF OVERALL EXPERIENCE						
Sr. No	Name of the Organization	Position Handled	From (MM/YY)	To (MM/YY)	Organization Turnover	Brief Description of projects handled

RELEVANT WORK EXPERIENCE RELATED TO JOB DESCRIPTION OF THE CTO				
Job Description	**Organization where relevant work was executed**	**From (MM/YY)**	**To (MM/YY)**	**Detailed Description justifying the nature of work (In case of non-relevant field, please put not applicable)**
1. Create the technology vision and architecture roadmap for the State that would provide one Integrated Government experience to citizens for anywhere, anytime service delivery and grievance redressal with the scope for continual re-engineering and improvement.				
2. Assist the State Advisory Council and departments in bringing required legislations/ process reforms to support the technological transformation and change management				
3. Conceptualize, Document and implement Technology, Application, Data, Security and other standards recommended by India Enterprise Architecture (IndEA) and/ or other National Frameworks/ Policy Standards.				
4. Implement Unique Identity as well as Data Standards across the government for				

ensuring data driven decisions with clear data ownerships and single source of truth by leveraging new and emerging technologies like AI/ ML/ Robotics/ Blockchain/ IoT			
5. Conceptualize and implement Enterprise Solutions with plug and play/ Microservices options to readily integrate with available software developed by the Government of India and/ or other agencies using APIs			
6. Foster the collaborations to promote IT Technology adoption by actively participating in various forums and develop technology investment strategies that align with the business priorities of the State.			
7. Conceptualize and implement technology solutions to increase the citizen touch points and delivery channels for service delivery/ access to the government.			
8. Ensure management and security of all the IT assets of the State (network, data, applications, hardware etc.) to keep them in contemporary state			
9. Steer the process to create required human resource capacities in the State to bring the IT transformation and			

forecast funding needs for IT staffing, equipment, materials, and supplies.				

Certified that all the information finished above by me is correct to the best of my knowledge.

Certified that I am not involved in any criminal activity and no criminal case is pending against me in any court of law in India. If at any time it is found that the above information is incorrect, my services are liable to be terminated without any notice.

Place and Date   (Signature of the Candidate)