NOTIFICATION

No. 1/29/2012/SSM/DGR/20-35  
Dated: 04/01/16

In partial modification to the notification issued – vide No. 1/29/2012-SSM/DGR/1299-1311 dated 2nd November, 2012 and No. 1/29/2012-SSM/DGR/1605-1621 dated 5th April, 2013, it is intimated that the Executive Committee of the Punjab State e-Governance Society (PSeGS) is hereby reconstituted as under:

<table>
<thead>
<tr>
<th>No.</th>
<th>Position</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Ex-officio Chairman</td>
<td>Chief Secretary, Punjab</td>
</tr>
<tr>
<td>2.</td>
<td>Ex-officio Vice Chairman</td>
<td>Secretary, Governance Reforms, Punjab</td>
</tr>
<tr>
<td>3.</td>
<td>Ex-officio Members</td>
<td>Principal Secretary or Administrative Secretary, Local Government</td>
</tr>
<tr>
<td>4.</td>
<td>Ex-officio Members</td>
<td>Financial Commissioner, Department of Revenue (FCR)</td>
</tr>
<tr>
<td>5.</td>
<td>Ex-officio Members</td>
<td>Principal Secretary or Administrative Secretary, Rural Development &amp; Panchayat</td>
</tr>
<tr>
<td>6.</td>
<td>Ex-officio Members</td>
<td>Principal Secretary or Administrative Secretary, Department of Home</td>
</tr>
<tr>
<td>7.</td>
<td>Ex-officio Members</td>
<td>Principal Secretary, Finance, Punjab</td>
</tr>
<tr>
<td>8.</td>
<td>Ex-officio Members</td>
<td>Principal Secretary, Planning</td>
</tr>
<tr>
<td>9.</td>
<td>Ex-officio Members</td>
<td>Principal Secretary, Personnel</td>
</tr>
<tr>
<td>10.</td>
<td>Ex-officio Members</td>
<td>Managing Director, Punjab InfoTech</td>
</tr>
<tr>
<td>11.</td>
<td>Ex-officio Members</td>
<td>Deputy Commissioner, Ludhiana</td>
</tr>
<tr>
<td>12.</td>
<td>Ex-officio Members</td>
<td>Deputy Commissioner, Kapurthala</td>
</tr>
<tr>
<td>13.</td>
<td>Ex-officio Members</td>
<td>State Informatics Officer (SIO), NIC Punjab Unit</td>
</tr>
<tr>
<td>14.</td>
<td>Nominated IT Experts</td>
<td>Mr. Kamal Oswal, MD, Nahar Industrial Enterprises, Focal Point, Ludhiana - 141010, Punjab</td>
</tr>
<tr>
<td>15.</td>
<td>Nominated IT Experts</td>
<td>Mr. Rajinder Gupta, Chairman, Trident Group, E-212, Kitchlu Nagar, Ludhiana - 141001, Punjab</td>
</tr>
<tr>
<td>16.</td>
<td>Member Secretary</td>
<td>Director, Governance Reforms, Punjab or Special Secretary, Governance Reforms, Punjab</td>
</tr>
</tbody>
</table>

Other terms and conditions stated in above referred notifications shall remain the same.

Place: Chandigarh  
Dated: 29.12.2015

Sh. Sarvesh Kaushal, IAS  
Principal Secretary-cum-Chief Secretary, Punjab and Senior Vice Chairman, PSeGS
No. 1/29/2012/SSM/DGR/36-47  
Dated: 04/01/16

A copy is forwarded to the following for information and necessary action:-

1. Principal Secretary or Administrative Secretary, Local Government
2. Financial Commissioner, Department of Revenue (FCR)
3. Principal Secretary or Administrative Secretary, Rural Development & Panchayat
4. Principal Secretary or Administrative Secretary, Department of Home
5. Principal Secretary, Finance, Punjab
6. Principal Secretary, Planning
7. Principal Secretary, Personnel
8. Managing Director, Punjab InfoTech
9. Deputy Commissioner, Ludhiana
10. Deputy Commissioner, Kapurthala
11. State Informatics Officer (SIO), NIC Punjab Unit
12. Director, Governance Reforms, Punjab or Special Secretary, Governance Reforms, Punjab

Member Secretary, PSeGS

No. 1/29/2012/SSM/DGR/48-49  
Dated: 04/01/16

Copies of earlier notification no. 1/29/2012-SSM/DGR/1299-1311 dated 2nd November, 2012 and No. 1/29/2012-SSM/DGR/1605-1621 dated 5th April, 2013 are attached for reference and information of the following:-

1. Mr. Kamal Oswal, MD, Nahar Industrial Enterprises, Focal Point, Ludhiana - 141010, Punjab.
2. Mr. Rajinder Gupta, Chairman, Trident Group, E-212, Kitchlu Nagar, Ludhiana - 141001, Punjab.

Member Secretary, PSeGS

No. 1/29/2012/SSM/DGR/50-51  
Dated: 04/01/16

A copy is forwarded to the following for information and necessary action:-

1. Private Secretary to Chief Secretary cum Senior Vice Chairman, PSeGS
2. Private Secretary to Secretary, Department of Governance Reforms

Member Secretary, PSeGS
Punjab State e-Governance Society  
Department of Governance Reforms (DGR), Punjab  
SCO 193-95, Sector 34-A, Chandigarh

NOTIFICATION

No. 1/29/2012-SSM/DGR/13/14 - 131
Dated, Chandigarh the 2nd October, 2012

The Governor of Punjab is pleased to reconstitute the Executive Committee
of the Punjab State e-Governance Society (PSEGS) as per under:

<table>
<thead>
<tr>
<th></th>
<th>Ex-officio Chairman</th>
<th>Vice Chairman</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Chief Secretary, Punjab</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Secretary, Governance Reforms, Punjab</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Principal Secretary or Administrative Secretary, Local Government</td>
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<td>Financial Commissioner, Department of Revenue (FCR)</td>
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<td>Principal Secretary or Administrative Secretary, Rural Development &amp; Panchayat</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Principal Secretary or Administrative Secretary, Department of Home</td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>Principal Secretary, Finance, Punjab</td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>Managing Director, Punjab InfoTech</td>
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<td>DC Ludhiana (Sh. Rahul Tiwari)</td>
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<td>12</td>
<td>Mr. Vivek Malhotra, Territory Executive (North &amp; East), Country Head, IBM, Gurgaon</td>
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</tr>
<tr>
<td>13</td>
<td>Mr. R.M. Gupta, Space time Inc., Chandigarh</td>
<td></td>
</tr>
<tr>
<td>14</td>
<td>Director, Governance Reforms, Punjab or Special Secretary, Governance Reforms, Punjab</td>
<td></td>
</tr>
</tbody>
</table>

1. **Executive Committee of the society:**
   a. The Executive Committee (EC) shall be the main functional Body of the Society and will manage the day-to-day decision making of the Society and its funds.
   b. The Chief Secretary of Punjab Government shall be Ex-officio chairman of the Executive Committee of the society.
   c. Director Governance Reforms, Government of Punjab or Special Secretary, Governance Reforms, Government of Punjab shall be the ex-officio member Secretary

2. **Meeting of the Executive Committee (EC):**
   a. The Executive Committee shall ordinarily meet at every quarter in a year.
   b. Every meeting of the Executive Committee shall be presided over by the Chairperson of the Executive Committee and in his absence the senior member shall preside over the meeting.
   c. The Chairperson may, whenever he thinks fit, on the written requisition of the Member-Secretary, call a special meeting of the Executive Committee.
d. Notice and Quorum for the meeting of the Executive Committee:
   
i. Every notice calling a meeting of the Executive Committee (EC) shall state the date, time & place at which such meeting will be held and shall be served upon every member not less than 48 hours before the day & time appointed for the meeting.
   
ii. Provided that the Chairperson for reasons to be recorded shall have the authority to call a special meeting on such shorter notice as he thinks fit.
   
iii. The Executive Committee (EC) can further constitute committees and sub-committees and delegate the necessary powers and authorizations to such committees for the specific purposes.
   
e. **Quorum:** Seven Members, out of whom at least three must be Ex-Officio members, shall constitute the Quorum.

3. **Conduct of Business of the Executive Committee:**

a. Acts and Proceedings not to be invalidated by vacancies etc.: Not act or proceeding of the Executive Committee (EC) or any authority of the Society or any committee constituted under this, shall be questioned on the ground merely on the existence of any vacancy or defect in the election, nomination or appointment of a person acting as a member thereof or any irregularity in its procedure not affecting the merits of the case.

b. In case of difference of opinion amongst the members, the opinion of the majority shall prevail.

c. Any resolution, except such as may be before the meeting of the Executive Committee (EC) may be adopted by circulation among all its members, and any resolution so circulated and adopted by a majority of the Members who have given their approval, such Resolution shall be as effectual and bindings as if such Resolution has been passed at a meeting of the Executive Committee(EC), provided that in every such case, at least 50% members of the Executive Committee shall have recorded their approval to the Resolution.

4. **Functions and Powers of the Executive Committee:** The affairs of the Society shall be administered, subject to the bye-laws regulations and orders of the Society, by an Executive Committee (EC)

a. It shall be the responsibility of the Executive Committee to endeavor to achieve the objects of the Society and discharge all its functions. The Executive Committee shall exercise all administrative, financial and technical authority in this behalf, including powers to create posts of all description and make appointments thereon in accordance with the regulations.
b. The Executive Committee shall have under its control the management of all the affairs and funds of the society.

c. The Executive Committee shall have the powers and responsibilities in respect of the following:
   i. to frame regulations with the approval of the state Government;
   ii. To frame bye-laws for the conduct of activities of the Society and furnishing its objects.

d. The Executive Committee (EC) shall sanction expenditure for the execution of plans, and programmes of the Society as approved by Board of Governors (BoG).

e. The Executive Committee (EC) may appoint Committees or Sub-Committees, by whatever name called, comprising member(s) of the Society and such outside experts and officers of the Society as may be nominated by it for specific tasks, for the disposal of any of its business or for tendering advice on any matter pertaining to the administration and management of the Society.

f. Consider, frame and issue detailed regulations, instructions, guidelines, procedures and processes from time to time in conformity with the statues and rules for the fulfillment of the objects of the society.

g. To authorize any change of procedure, limits, delegation etc. in the operation of the funds of the Society.

h. Consider and approve the appointment of auditors of the society.

i. Authorize the collection, payments and user charges to be charged from the general public for the delivery of citizen services on behalf of Governance Reforms and other Departments and agencies and transfer/ utilize the same in the manner prescribed subject to the overall guidelines of Punjab State e-Governance Society.

j. Formulate and fix the user charges / facilitation charges subject to the instructions of the State Government from time to time.

k. Fixation of remuneration and other TA/DA charges for members of various Committees and special invitees, while attending the meetings of the various Committees.

l. Consider and approve eligibility conditions, duration, selection process etc for various types of service providers, vendors, resources including system integrators, developers, stake holders, financial collaborators, public-private partners, franchises, implementers, executors of the various e-Governance initiatives and other citizen services.

m. Consider and frame the proposals, Request For Proposal (RFP) and other documents for the approval of the competent authority to achieve the objects of the society.
n. Consider and approve norms, guidelines and terms and conditions and service level agreements with stakeholders and franchises to establish service delivery Centres and to add to or amend them from time to time.

o. To take necessary steps for implementing National e-Governance Plan (NeGP) and its components at the State level.

p. To handle the projects on job-work and/or outsourcing basis for the Society, lay down terms and conditions and method of hiring such human and other Information Technology resources.

q. Acquire by gift, purchase, exchange, lease, hire or otherwise any property, movable or immovable, and to construct, improve, alter, demolish or repair buildings, spaces, works and constructions as may be necessary or convenient for carrying out the activities of the Society.

r. Negotiate, enter into and/or make contracts & deeds on behalf of the Society.

s. To enter into legal and corporate agreements for and on behalf of the society and to sue and defend all legal proceedings on behalf of the society;

t. Solicit and receive grants, gifts, donations or other contributions from the Central Government, State Government, user charges, cess, contributions, fee and funds in any other forms, provided it is approved by the Executive Committee;

u. To issue Administrative Approvals (AA), Financial Sanctions (FS) for all project or items of work of value more than Rs. 1.00 crore (One Crore).

v. Do all such acts and things as are incidental or conducive to the discharge of the functions and attainment of any of the objects of the Society.

w. The Executive Committee shall have the power to enter into arrangement with other public or private organizations or individuals for furtherance of its objects.

x. The Executive Committee shall have the powers for securing and accepting endowments, grants-in-aid, donations, or gifts to the society on mutually agreed terms and conditions provided that conditions of such grant-in-aid, donations or gifts shall not be inconsistent or in conflict with the objectives of the society or with the provisions of these bye-laws.

y. The Executive Committee shall have powers to undertake or give contract for implementation of e-Governance projects or activities required for use of the Society and to acquire IT products and services required for the discharge of the functions of the Society.

z. The Executive Committee may delegate, to the Chairman, Member Secretary, or any of its members and / or to a Committee / group or any other officer of the Society such administrative, financial and academic powers and impose such duties as it deems proper and also prescribe.
Limitations within which the powers and duties are to be exercised or discharged.

To take necessary steps for operation of the funds of the Society.

Sh. C. Roul, IAS
Principal Secretary to Government of Punjab
Department of Governance Reforms

Dated Chandigarh, the 29th October 2012

Endst. No. 1/29/2012-SSM/DRGR/994/111

A copy is forwarded to the following for information and necessary action:

1. Chief Secretary, Punjab
2. Secretary, Governance Reforms, Punjab
3. Principal Secretary or Administrative Secretary, Local Government
4. Financial Commissioner, Department of Revenue (FCR)
5. Principal Secretary or Administrative Secretary, Rural Development & Panchayat
6. Principal Secretary or Administrative Secretary, Department of Home
7. Principal Secretary, Finance, Punjab
8. Managing Director, Punjab InfoTech
9. DC Ludhiana (Sh. Rahul Tiwari)
10. DC Kapurthala (Mr. Alaknanda Dayal)
11. Mr. Vivek Malhotra, Territory Executive (North & East), Country Head, IBM, Gurgaon
12. Mr. R.M. Gupta, Space time Inc., Chandigarh
13. Director, Governance Reforms, Punjab or Special Secretary, Governance Reforms, Punjab

Special Secretary to Government of Punjab
Department of Governance Reforms
& Member Secretary, PSEGS

भोग्य समम्ब
क्षेत्रीय वित्त विपक्षार, मौज.मै.०, नं. 193-95, मैटलब 34-३, चंडीगढ़।

मंदिर: 1/29/2012-SSM/DRGR/8/94-911 ग्रामीण अभियान 09 संवर्ष 2012।

दिनांकित के दिन ७ मार्च दे ८ मार्च दे विधियाँ दू गुलाल अथ सेवकी वापसी दिन देवीघर कलनें २ले ।

1. महाराज विद्वत्ता (विद्वत्ता माध्यम, विद्वत्ता पंचम।
2. महाराज विद्वत्ता (विद्वत्ता माध्यम, प्रेमस विद्वत्ता) PSEGS.
3. महाराज महेन्द्र (संख्यात्मक) काव्यविद्वत्ता विद्वत्ता, विद्वत्ता पंचम।
4. महाराज महेन्द्र (योगाधि) काव्यविद्वत्ता, विद्वत्ता पंचम।

मी.इण्डिया निरस्त (रू.मै.०.)

[Signature]